Admission Guide for International Students [Graduate School]

(Korean & English Track)
[New Admission]

Fall 2025



April 2025

Catholic Kwandong University

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I. Academic Units [Majors & Concentration]

		Academic Units				New Admission			
Categories	Field	Major	Concentrarion	Korean Track	English Track	Master's degree	PhD	Integrated Master's and Doctoral Program	Quota
		Department of Korean Language and Literature	Korean Linguistics, Teaching Korean as a Foreign Language, Korean Literature, Korean Language Education	0	0	0	0	0	
		Department of History		0	0	0	0	0	
		Department of Public Administration		0	0	0	0	0	
		Department of Police Administration		0	0	0	0	0	
		Department of Business Administration		0	0	0	0	0	
	Humanities and	Department of Global Business		0	0	0	0	0	
	Social	Department of Tourism Management		0	0	0	0	0	
	Sciences	Department of Hotel Culinary and Restaurant Management		0	0	0	0	0	
		Department of Social Welfare		0	0		0	0	
		Department of Education	Educational Psychology, Counseling Psychology, Educational Administration, Educational Technology	0	0	0	0	0	
			Al Convergence Education	0	0	0			
		Department of Advertising and Public Relations		0	0	0			Unlimited
Graduate	Natural Science	Department of Nursing		0	0	0	0	0	(Extra
School		Department of Biomedical Science		0	0	0	0		Quota Admission)
		Department of Sustainable Environment		0	0	0	0		
		Department of Dental Hygiene		0	0	0			
		Department of Civil Engineering		0	0 0 0	0			
		Department of Architectural Engineering		0	0	0	0	0	
		Department of Architecture		0	0	0	0	0	
		Department of Electronics Engineering		0	0	0	0	0	
		Department of Information and Communication Engineering		0	0	0	0	0	
	Engineering	Department of Smart City		0	0	0			
		Department of Biomedical Engineering		0	0	0	0	0	
		Department of Software		0	0	0			
		Department of Metaverse Convergence		0	0	0	0		
		Department of Smart Ocean City		0	0		0		
		Department of Next-Generation Energy Convergence		0	0		0		
		Department of Practical Music		0	0	0			
	Arts and	Department of Physical Education		0	0	0	0	0	
	Sports	Department of Sports Medicine		0	0	0	0	0	

^{**} English-track classes are primarily conducted with the help of supplementary tools such as interpreters and translators, and when necessary, classes are taught by instructors who are proficient in English.



II. Graduate School Course Operation and Related Information

☐ class management method, etc

Categories	Class Management Method	Graduation Requirements	Semester System
Graduate School	Full-time	 ▶ Master's Program: Option to Graduate by Coursework or Thesis ▶ Doctoral Program / Integrated Master's- Doctoral Program: Doctoral Dissertation [Required] 	▷ Master's and DoctoralPrograms: 4 semesters▷ Integrated Master's-Doctoral Program: 8 semesters

^{**}The instructional methods and other academic policies of the general graduate school are subject to change in accordance with the university's internal regulations, including the graduate school bylaws.

III. Application Submission and Admission Schedule

1. Application Schedule

Categories	Admission Schedule (1st Application Round)	Admission Schedule (2nd Application Round)	
Acceptance of application & Submission of documents	May 19, 2025 (Mon) ~ May 23, 2025 (Fri) by 3:00 PM	June 11, 2025 (Wed) ~ June 17, 2025 (Tue) by 3:00 PM	
Document screening	May 27, 2025 (Tue)	June 19, 2025 (Thu)	
Announcement of successful candidates	May 30, 2025 (Fri)	June 24, 2025 (Tue)	
Tuition payment	June 2, 2025 (Mon) ~ June 4, 2025 (Wed)	June 26, 2025 (Thu) ~ June 30, 2025 (Mon)	

^{**} The above schedule is subject to change depending on the circumstances of the university. Any changes will be announced on the Graduate School Admissions website, so applicants are advised to check the website regularly during the application period.

2. Submission of Applications: Offline or Mail-in Application

ownload Application Forms From the CKU's admissions website

Recruitment Unit (Confirmation of Major and Sub-major)

Payment of application fee

Fill out the application form and Submission of documents

□ Payment of application fee : KRW 70,000 (Korean Currency)



□ Payment method : Bank Transfer

Categories	Contents	Remark	
Bank Name	Name of Bank : WOORI		
Account Name	Account Number : 1005-603-414639		
Holder Account Holder : CKU International Relations & Educatio Institute		(학)인천가톨릭학원 (Incheon Catholic Institute)	
Swift Code (When remitting money overseas) Swift Code: HVBKKRSEXXX		,	
Bank Address	Bank Address: Joseph Hall 101, 24, Beomil-ro 579 Beon-gil, Catholic Kwandong University, Woori Bank, Gangneung-si, Gangwon-do 25601, Republic of Korea		

3. Where to Submit Application Documents

Address

[Korean] (25601) 강원특별자치도 강릉시 범일로 579 번길 24 (내곡동) 가톨릭관동대학교 요한보스코관 1층 101호 국제교류처

[English] John Bosco Hall 101, 24, Beomil-ro 579 beon-gil, Catholic Kwandong University, Office of International Affairs

Gangneung-si, Gangwon-do 25601 Republic of Korea

□ Telephone: +82-33-649-7085, 7970

FAX: +82-33-649-7969E-mail: irc@cku.ac.kr

4. Notes on application

- After the application has been submitted, it is not possible to modify the contents (including admission type and program), cancel the application, or request a refund of the application fee.
- Applicants are responsible for any disadvantages arising from errors, omissions, or inaccuracies in the information provided on their application form.
- Please note that applicants bear full responsibility for any errors in the application submission caused by their own negligence or intentional actions.
- Applicants must accurately provide their address, phone number, and additional contact details, as these will be used throughout the admission process. If any changes occur after submitting the application, applicants must promptly inform the Office of International Affairs (International Exchange Team) at +82-33-649-7970.
- □ Failure to submit required documents by the specified deadline may result in exclusion from the admissions process.
- Registered mail submissions are valid if postmarked by the deadline and received within one week thereafter. If delays occur, copies must be emailed first to [irc@cku.ac.kr].



IV. Required Documents

1. Common submission documents

Categories	Required document					
1	Original ■ Application Fee Remittance Receipt (KRW 70,000)					
2	Original ■ All documents must be completed and printed from Affairs website.	the Office of International				
3	Copy ■ Copy of applicant's passport					
4	Appropriate applicant Copy ■ Copy of the front/back of the Alien Registration Card (self)					
5	Copy ■ Copy of your parent's passport or local ID (father & n	nother)				
6	● Family Register or Birth Certificate ※ In case of divorce or death of a parent, attaching the official documents (certificate of divorce or judgment, death certificate) ※ Chinese Applicants: Translated and notarized Hukoubu (户口簿) issued by 2021 and a certificate of family relationship (亲属关系证明) ※ Applicants other than Chinese: Birth certificate of the applicant, family register, resident registration or certificate of family relations to confirm the relationship between the applicant and parent(s)					
7 (Master's Program)	Original Certificate of Final Academic Achievement for Bachelor's Degree from Domestic and Foreign Universities → Certificate of Graduation (Expected) for 4-Year Bachelor's Degree ※ The graduation (expected) certificate from the university must include the degree number. Original Final academic transcript for bachelor's degree from domestic and foreign universities → 4-year bachelor's degree transcript ※ The university transcript must include the grade percentage.					
8 (Doctoral Program)	Original Certificate of Final Academic Achievement for Master's Degree from Domestic and International Universities → Certificate of Graduation (Expected) for Master's Degree ※ The graduation (expected) certificate from the graduate school must include the degree number. Original Final academic transcript for master's degree from domestic and foreign universities → Master's degree academic transcript ※ The graduate school transcript must include the percentage grades.					
	(Korean Track)	(English Track)				
9	Original ■ Authorized language proficiency test score of Korean (TOPIK, TOPIK iBT) or King Sejong Institute or Sejong Korean Language Assessment (SKA) certificate of completion of intermediate level within the validity period (within 2 years) from the date of application submission	Original • Authorized language proficiency test score of English [TOEFL(CBT, iBT), IELTS, CEFR, TEPS(NEW TEPS)] within the validity period (within 2 years)				

X Depending on each country's visa and immigration policies, applicants may submit certified true copies instead of original documents when necessary.



2. Post-Acceptance Additional Documents (for Certificate of Admission and Visa Application)

Categories	Required document
1	Original ■ Financial Proof Documents (Issued within 30 days) ① Bank Balance Certificate (with deposit for more than 6 months) in English – 1 copy ☞ Financial capacity requirement: at least KRW 16,000,000 per year ② Parent's Employment Certificate and Income Certificate
2	Original ■ Health Certificate (Including Hepatitis and Tuberculosis Tests)
3	Appropriate applicant Original Certificate of Employment or Certificate of Career (For applicable candidates only)
4 Applicable only to applicants residing overseas	Appropriate applicant Original Visa Application Form [Attachment 17 of the Enforcement Rules of the Immigration Control Act]
5 Applicable only to Applicants residing in Korea ONLY	Appropriate applicant Original Application Form (Report Form) [Attachment 34 of the Enforcement Rules of the Immigration Control Act]

3. Important Notes for Document Submission

- Documents issued outside Korea must be authenticated by either consular legalization or an Apostille. However, documents issued by overseas Korean schools accredited by the Korean Ministry of Education are exempt from this requirement.
- Graduation (or expected graduation) certificates and academic transcripts issued by institutions located overseas must be submitted with an Apostille certification obtained from the designated authority in the issuing country. If the issuing country is not a member of the Apostille Convention, applicants must submit documents authenticated by the Korean consulate in the country where the institution is located.
- Applicants who earned their degrees in China must submit an Academic Credential Verification Report issued by the China Academic Degrees and Graduate Education Development Center (CDGDC) under the Chinese Ministry of Education.
- □ If documents are issued in languages other than Korean or English, applicants must submit notarized Korean translations together with the original documents.
- □ Even after final acceptance, admission may be revoked if submitted documents differ from those provided at the time of application or if required documents are not submitted.
- □ If an applicant's name appears differently across submitted documents, a certificate verifying that these names belong to the same person must be provided.
- Applicants with special circumstances, such as early graduation or grade-skipping, must submit an official explanatory statement issued by the respective institution.



V. Eligibility

☐ Eligibility (New Admission)

Categories	Eligibility				
Nationality	Applicants whose both parents are non-Korean nationals (excluding dual citizens with Korean nationality). ** Eligible only if both the applicant and parents held foreign citizenships before the applicant began a curriculum equivalent to a Korean high school education.				
Educational	Master's Program or Integrated Master's- Doctoral Program	Applicants who have obtained a bachelor's degree from a domestic or overseas university.			
Background	Doctoral Program	Applicants who have obtained a master's degree from a domestic or overseas graduate school.			
Language	(Korean Track) Applicants who meet at least one of the language proficiency criteria from 1 to 3 1 TOPIK Level 4 or higher (PBT or IBT) * 2 Completion of Sejong Institute Korean Language Intermediate 2 course or higher 3 Completion of Step 4 or higher of the Social Integration Program, or a pre-evaluation score of 81 or higher				
Proficiency	(English Track) Applicants who meet at least one of the language proficiency criteria from ● to ● TOEFL 530 (CBT 197, iBT 71) or higher IELTS 5.5 or higher CEFR B2 or higher TEPS 601 points (NEW TEPS 327 points) or higher				

- X Language test scores, King Sejong Institute certificates, and Korea Immigration & Integration Program documents are only valid if issued within two years prior to the application date.
- X TOPIK scores from PBT and IBT are accepted as equivalent.
- ** To graduate from the graduate school, students must fulfill the following language proficiency requirements.

(Korean Track)

Students for graduation who meet at least one of the language proficiency criteria from 1 to 3

- 1 TOPIK Level 4 or higher (PBT or IBT)
- 2 Completion of Sejong Institute Korean Language Intermediate 2 course or higher
- ❸ Completion of Step 4 or higher of the Social Integration Program, or a pre-evaluation score of 81 or higher

(English Track)

Students for graduation who meet at least one of the language proficiency criteria from 1 to 2

- 1 TOEFL 530 (CBT 197, iBT 71) or higher
- 2 IELTS 5.5 or higher
- **3** CEFR B2 or higher
- 4 TEPS 601 points (NEW TEPS 327 points) or higher



VI. Evaluation Criteria and Screening Process

1. Evaluation Criteria and Weighting (General)

Recruiting Units	Recruiting Process	Evaluation Criteria	Remark
Departments of Graduate School	Document Review (100%)	Verification of Proper Document Submission	The final decision will be given solely as either 'accepted' or 'not accepted'.

^{*} Applicants will be disqualified if submitted documents are found to be insufficient or ineligible after the document submission deadline.

VII. Important Information for Applicants

- 1. Successful applicants under the international admission track will have their admission revoked if their visa application is denied by immigration authorities. Application fees are non-refundable in such cases, but full tuition fees paid will be refunded.
- 2. International applicants admitted through the international admission track will have their admission revoked if they do not enter Korea before the start date of the semester.
- 3. Applicants whose admissions have previously been revoked due to fraudulent applications at this or other graduate schools will be restricted from reapplying to our graduate school for a specified period.
- 4. Applicants who engage in or assist fraudulent application practices, disrupting the fair selection process, will have their admission revoked and may face additional penalties.
- 5. International students accepted through the international admission track must enroll in Korea's National Health Insurance before the semester begins. (Insurance fees are to be borne by the student.)
- 6. Applicants are responsible for checking admission results through the official graduate school website.
- 7. Additional documentation for verification purposes may be requested as necessary.
- 8. Admitted students who fail to complete registration procedures (submission of required documents, tuition payment, etc.) within the specified registration period will be considered to have forfeited their admission.
- 9. Even if there is no set limit on admission quotas, applicants may be denied admission if their academic capability is deemed insufficient according to the Graduate School Regulations and the General Graduate School Academic Operation Guidelines.



- 10. Admission-related documents and submitted materials will not be disclosed or returned.
- 11. Admission to the English-track programs may not be permitted depending on the availability of courses.
- 12. Matters not specified in these admission guidelines will be determined in accordance with the Graduate School Regulations and the General Graduate School Academic Operation Guidelines.

Ⅷ . Application Fee	
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1. Application Fee: KRW 70,000 (Korean Currency)

2. Refund Policy for Application Fee

A. Full refund

- 1) If an applicant is unable to participate in the admission process due to circumstances beyond their control (such as natural disasters or reasons attributable to the university).
- 2) If the applicant is hospitalized due to illness or accident, or in the event of the applicant's death, resulting in an inability to participate in the admission process (supporting documentation required).
- B. Important Note: Application fees will not be refunded if applicants do not participate in the admission process due to reasons such as overlapping exam dates with other universities or a simple change of mind.



IX. Tuition Fee

·	F: 11	Graduate	Admission	Tuition Fee (KRW) <korean currency=""></korean>			Remark
Categories	Field	school cohort	fee	First Semester	Second Semester	Annual payment	Kemark
	Humanities and Social Sciences	1	630,000	3,808,000	3,808,000	8,246,000	
	(Master's degree program)	2~4		3,808,000	3,808,000	7,616,000	
	Humanities and	1	630,000	4,266,000	4,266,000	9,162,000	
	Social Sciences (Doctoral program)	From 2		4,266,000	4,266,000	8,532,000	
	Natural Science & Sports (Master's degree program)	1	630,000	4,501,000	4,501,000	9,632,000	
일반대학원		2~4		4,501,000	4,501,000	9,002,000	
글인내약권	Natural Science & Sports (Doctoral program)	1	630,000	5,029,000	5,029,000	10,688,000	
		From 2		5,029,000	5,029,000	10,058,000	
	Engineering & Arts (Master's degree program)	1	630,000	5,000,000	5,000,000	10,630,000	
		2~4		5,000,000	5,000,000	10,000,000	
	Engineering & Arts	1	630,000	5,591,000	5,591,000	11,812,000	
	(Doctoral program)	From 2		5,591,000	5,591,000	11,182,000	

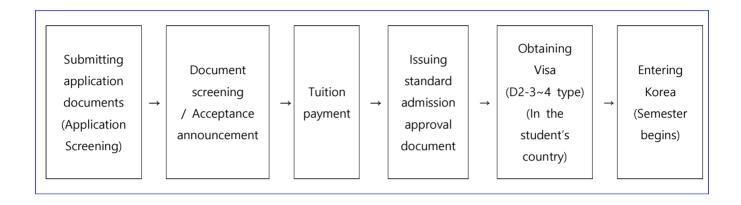
X The tuition fee does not include the admission fee, which is to be paid only once at the time of enrollment.



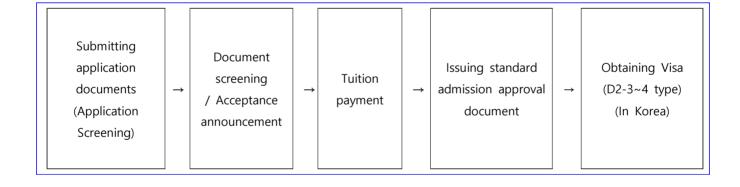
X Tuition fees may be subject to change from the second semester onward.

X. Admission Procedure (Visa Issuance, etc.)

☐ Application Process (International Applicants (Currently Residing Outside of Korea))



☐ Application Process (International Applicants (Currently Residing in Korea))



[Form No. 1] Application form for admission to international student

	andong University 2025 Fall Ser mission for International A Application For	pplicants(Graduate	•				
Ар	Application Category: Mark with '√' for the applicable type						
Educational Course	Master's [] Integrated Master's	te [] (3.5cm*4.5cm)					
Language Track	Korean Track []	English Track []				
	Applicant informa	tion					
Name (Korean)		Examination number *Do not fill in (For Official Use Only.)	학교기입 내용				
Name (English)		Full Name (Passport/Native Language)					
Nationality		Date of Birth					
Passport number		Alien Registration Number					
Telephone number		E-mail					
Current address							
Application Major							
Bank Account Information (In Case of Refund)	(Bank Name)	(Account Number)					
	Educatio	on background					
Level of Education		ree from a Domestic or om a Domestic or Ovese					
	(University Name)	(Location) _					
Most recent university	(Completion or Graduation Date)	(Year)/ (Mo	nth)/ (Day)				
university	(Department [Major])	(Credits Earned)	Semester, Credits				
		Parent					
Name (Korean)		Name (English)					
Nationality		Relationship					
Telephone number		E-mail					
Home Country Address							
I hereby declare that all information contained in this application is accurate and true, and authorize all institutions to release my information to Catholic Kwandong University upon request. I agree to take full financial responsibility for the education and living expenses during my studies.							
/ / / (yyyy/mm/dd)							
	Name : (signature)						
To the President of Catholic Kwandong University							

Statement of Study Plan and Language Proficiency 1. Describe your motivation for applying, your post-enrollment plans, and your future career goals. (Only English) ☐ Korean Track 2. Language : TOPIK () / Other Korean Language Proficiency () Proficiency ☐ English Track : TOEFL PBT () / iBT (Requirement) / CBT () TEPS () / IELTS () / Other English Language Proficiency (Type of Test **Test Administering** 3. Language Organization Proficiency Test Score / Level Score

Date of Test

Catholic Kwandong University Graduate School - Research Proposal -□ Applicant Information Name (Korean) Department Department Major of application Name (English) ☐ Research Content 1. Research Topic 2. Research Objectives and Methods 3. Research Details 4. Research Results and Expected Effects 5. References / (yyyy/mm/dd) Name: (signature)

[Form No. 3] Consent Form for Collection, Use, and Provision of Personal Information to Third Parties (for International Students)

Consent Form for Collection, Use, and Provision of Personal Information to Third Parties (for International Students)

Catholic Kwandong University intends to collect, use, and provide your personal information to third parties as outlined below for the purpose of processing your application and admission under the international student admission track. Please read the following information carefully and indicate your consent by checking the appropriate box and signing below.

▶ Consent to Collection and Use of Personal Information

Items of personal information to be collected and used			Purpose of collection and use of personal information		Period of Use and Retention Personal Information
Name, Nationality, Date of Number, Mobile Phone N of Family Relations, Bank Academic Background, Ac Language Proficiency (if a parents), Proof of Income,	, Certificate ate of Final e of Korean	International Student Admissions & Administration		Semi-permanent	
 You have the right to decline the provision and utilization of your personal information. Disadvantage of Refusal: The above information is essential for the international admissions process; therefore, refusal to provide it may result in restrictions on the submission of the application. 					
☐ Agree	☐ Disagree	1	Name :		(signature)
► Consent to Collection and Use of Personal Information (Unique Identification Information) ["Essential"]					
Items of personal informati	on to be collected and used		collection and use of onal information	Peri	od of Use and Retention of Personal Information
Passport number, alie		International Admissions & Management		Semi-permanent	
○ Disadvantage of R therefore, refusal to□ Agree	o decline the provision an efusal: The above inform provide it may result in Disagree f Personal Information to T	nation is e restrictions N	essential for the int on the submission of Name :	ernati of the	onal admissions process;
Recipient of Personal Information	Items of personal information to be provided		Recipient of personal information Purpose of Use of Personal Information	ре	od of use and retention of ersonal information by the erson providing personal information
Ministry of Justice, Insurance Companies, Travel Agencies	Name, nationality, date gender, address, cor information, mobile phone passport number, alien re number, e-mail, photo	ntact e number, egistration	Visa Services & International Student Management		Semi-permanent
 Disadvantage of R 	o decline the provision an efusal: The above inforn o provide it may result in	nation is e	essential for the int	ernati	onal admissions process;
☐ Agree	☐ Disagree	1	Name :		(signature)
	understood the contents Third Parties,' and I hereb /			llectio	n, Use, and Provision of



["Essential"]

Name:

(signature)

Consent for Academic Record Verification By signing this form, I authorize Catholic Kwandong University to verify the academic degrees I have obtained and give my consent for academic background verification. 1. Applicant's Personal Information Family name Given name Department/Field of Study The student ID number of the university you Date of Birth Application Number graduated from (mm)/ (dd)/ (year) 2. Academic Background Bachelor ☐ Master ☐ Name of Institution Graduated Name of degree Other \square ____ Address of institution Graduated Zip-code Department and Major Completed Date of (Expected) Graduation 20 . (YYYY/MM/DD) Period of Attendance From To Number of Registered Semesters Website of Institution Graduated 3. Information on Previously Attended Overseas University for Academic Verification * Applicants who graduated from a domestic university are not required to complete this section. Please fill out only sections 1. Applicant's Personal Information and 2. Educational Background above.) Name of Academic Records Office of Previous University Name of Person in Charge of Academic Verification Phone/Fax No. of staff in Charge E-mail of staff in Charge The personal information you provide will be used solely for the purpose of academic verification and will be strictly managed.

Name:

/ / (yyyy/mm/dd)

(signature)

Statement of Agreement Name (Korean) Name (English) (Telephone number) Passport number or Contact Alien Registration (E-mail) Number 1. I understand and agree that if any academic credentials are found to be falsified during the verification process, my admission will be revoked and I will not be entitled to any refund of the admission fee or tuition. I also acknowledge that both I and any involved intermediary may be subject to strict legal penalties under the civil and criminal laws of both the Republic of Korea and my home country. In the event of academic fraud, I give my consent for the relevant information, including falsified academic records and personal details, to be reported to government authorities, the Ministry of Education, the embassy, or judicial institutions of both Korea and my home country (e.g., China, Mongolia, etc.), and I agree to accept any legal consequences resulting from such actions. 2. I understand and agree that if duplicate academic records are discovered, my admission will be canceled, and I will only be eligible for a partial refund of the tuition fee in accordance with the university's regulations. 3. As an international student admitted to Catholic Kwandong University, I understand and agree that I am required to enroll in the National Health Insurance of Korea as a regional subscriber during my period of study. I also acknowledge that failure to pay the insurance premiums may result in disadvantages when applying for visa extensions or other residence permits from the Ministry of Justice. 4. I understand and agree that if I fail to pay the tuition fees, I will be dismissed for non-registration. In the case of voluntary withdrawal, only a partial refund of the tuition will be made according to university regulations. I also acknowledge that I must return to my home country within two weeks of withdrawal, and failure to do so will result in illegal stay status. 5. I understand and agree that if I apply for a leave of absence, I must return to my home country within two weeks. I acknowledge that failure to do so will result in illegal stay status.

/ / (yyyy/mm/dd)

Name: (signature)

To the President of Catholic Kwandong University



APPLICATION SLIP FOR ADMISSION OF September, 2025 CATHOLIC KWANDONG UNIVERSITY (Graduate school)					
	<photo> 3.5cmX4.5cm</photo>				
APPLICATION NUMBER					
NAME					
CATEGORY	Educational Course 1. Master's Program [] 2. Integrated Master's-Doctoral Program [] 3. Doctorate Program [] Language Track 1. Korean Track [] 2. English Track []				
MAJOR					
perforation line					
ADMISSION PROCESS SCHEDULE					
INTERVIEW DATE	[The interview schedule and location will be announced on the admissions website.]				
Applicants without application slips will not be allowed for the interview.					
NOTIFICATION OF ADMISSION					
TUITION PAYMENT	Woori Bank designated account **Separate notice will be given after the announcement of successful applicants				

